

# **CORONADO SHORES LANDSCAPE & RECREATION COMMITTEE**

**GENERAL SESSION MEETING  
February 21, 2019, 2:30pm, Roeder Pavilion**

## **MINUTES**

1. CALL TO ORDER/ROLL CALL: Beth Mulcahy-Elardo called the meeting to order at 2:30pm.

<u>ASSOCIATION</u>	<u>REPRESENTATIVE</u>
#1 Cabrillo	Jan Yanda
#2 La Sierra	Oliver McGonigle
#3 Las Palmas	Mike Brennan, Alternate
#4 Las Flores	Scott Nicoll
#5 El Camino	Joe Carney, Alternate
#6 La Playa	Don Smith
#7 La Perla	Beth Mulcahy-Elardo, <b>Chair</b>
#8 El Encanto	Jan Zobrist
#9 El Mirador	Ken Sigelman
#10 La Princesa	Kathryn Grosnoff

ALSO ATTENDING: Jerry McDonald, L&R Management  
Missy Smith, L&R Management

2. OPEN FORUM: 1) Judith Mansfield #3 – Change Beach Club Advisory Group back to a Committee, 2) Trisha Trowbridge #5 – Ad Hoc committee’s proposal’s, 3) Carole Vince #10 – Beach Club staff changes.
3. APPROVE MINUTES: A Motion was made by Joe Carney, seconded by Jan Zobrist and carried to approve the minutes of January 17, 2019 General Session (Vote 9/0, #3 abstained) Motion Passed.
4. REPORTS:
- A. General Manager – Jerry McDonald reported that the tennis court (LED) lights on courts 4 & 5 have been installed and are operational. They come on immediately and the lighting is better than courts 2 & 3. Jerry’s goal for next year is to replace the lights on courts 2 & 3. Jerry stated that there will be four (4) projects that should be completed by the end of May. The lagoon project, the L&R office renovation, the new pool furniture for Cabrillo and Roeder pools and the Beach Club pool renovation.
- B. Financials: Jerry reported on the Financial Statements through January 31, 2019. The December financials are being audited right now so as soon as the audit is complete, we will present those financials as audited. It was suggested that we get a projector and show the financials on a big screen and post meeting information as the meeting goes on.

<u>INCOME:</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 125.00	\$ 311.38	\$ 186.38
Assessments	\$ 196,543.33	\$ 196,543.33	\$ 0.00
Recreation	\$ 13,826.00	\$ 13,337.00	\$ (489.00)
<u>Beach Club</u>	<u>\$ 15,939.33</u>	<u>\$ 16,579.65</u>	<u>\$ 640.32</u>
TOTAL:	\$ 226,433.66	\$ 226,771.36	\$ 337.70

CGS:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Beach Club:	\$ 5,826.04	\$ 6,716.10	\$ 890.06
GROSS PROFIT:	\$ 220,607.62	\$ 220,055.26	\$ (552.36)
EXPENSES:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 43,023.77	\$ 37,888.20	\$ (5,135.57)
Landscaping	\$ 25,570.83	\$ 20,379.28	\$ (5,191.55)
Maintenance	\$ 41,754.78	\$ 34,817.59	\$ (6,937.19)
Recreation-BC	\$ 14,042.33	\$ 12,762.44	\$ (1,279.89)
Recreation-HC, RP, etc.	\$ 9,555.78	\$ 10,086.47	\$ 530.69
Recreation-Utilities	\$ 33,452.00	\$ 29,593.92	\$ (3,858.08)
Security	\$ 39,366.68	\$ 35,503.85	\$ (3,862.83)
TOTAL:	\$ 206,766.17	\$ 181,031.75	\$ (25,734.42)
NET INCOME:	\$ 13,841.45	\$ 39,023.51	\$ 25,182.06

5. **ADVISORY GROUP DISCUSSIONS:** Jerry gave the following reports.

Beach Club Advisory Group – The group met on Tuesday, February 19<sup>th</sup> at 10:00am. Jerry went over the financials through November 30, 2018. The weekly events were reviewed. BINGO finances were discussed (handout). The Super Bowl party and the Valentine’s Dance were fun events and had good attendance. Due to our insurance policy, the Beach Club is unable to offer a corkage fee to residents or allow “to go” wine and beer sales. It was suggested that the Beach Club Advisory Group be changed back to an L&R Committee. That will be added to the March L&R meeting agenda. The next advisory group meeting will be Tuesday, March 19<sup>th</sup> at 10:00am in the Beach Club.

Landscape Advisory Group – The group met on Wednesday, February 13<sup>th</sup> at 9:00am. This was an emergency meeting for all members to vote on the lagoon trees and concrete color. David Reed Landscape Architect, Vito Palermo of Bear Valley Water Features Inc. and Jim Vitale of J. Vitale Landscape Maintenance Inc. were in attendance to give their professional suggestions. The group recommended all trees that were presented and “Arctic Black” as the color for the concrete. The next advisory group meeting will be Wednesday, March 20<sup>th</sup> at 8:30am/9:15am in the Beach Club.

Recreation Advisory Group – The group met on Wednesday, February 20<sup>th</sup> at 2:00pm. Jerry began the meeting with an update on the new LED lights for courts 4 & 5. The lights turn on immediately and are better than the existing lights in courts 2 & 3. Jerry recommended that courts 2 & 3 have the same lights installed next year and that resurfacing be done on all courts (1-6) next year. It was recommended that a part-time social coordinator be hired to help boost recreation activities and that each committee/advisory group have a representative present at the recreation meetings. The Roeder Pavilion continues to offer yoga, senior fitness, bridge, community meetings and event rentals. The next advisory group meeting will be Wednesday, March 20<sup>th</sup> at 2:00pm in the Beach Club.

Facilities Advisory Group – The group met on Wednesday, February 20<sup>th</sup> at 2:30pm. Jerry began the meeting with an update regarding the new pool furniture being ordered for the Cabrillo and Roeder pools and is pending approval by the L&R Committee. The order will include chaises, chairs, tables, umbrellas and umbrella stands. Extra tables and chairs were ordered for the El Camino pool. Lagoon project update: the water feature portion should be completed by the end of March. There are three (3) bids on the landscape portion of the project. Those are being closely looked at by David Reed Landscape Architect before giving his recommendation to the L&R Committee. The entire lagoon project should be completed by end of May. The next advisory group meeting will be Wednesday, March 20<sup>th</sup> at 2:30pm in the Beach Club.

Community Alliance Group – Jan Zobrist gave an update on the Town Hall meeting with the Hotel Del Master Plan that took place on February 7<sup>th</sup> in the Beach Club. It was well organized and presented and it was attended by 160 people. The Alliance group suggested that instead of holding the next meeting in the Beach Club that we have the Hotel Del host the meeting in one of their facilities and have the Coronado Shores residents attend there. The group is also interested in meeting with City officials regarding the Del Sol impact on Shores residents and what is going to happen in that area.

6. UNFINISHED BUSINESS

A. Lagoon Maintenance Project, Update – Jerry gave an update on the Lagoon Maintenance Project. There has been nine (9) rain delays and we are still on schedule to be finished by the end of May. Next week will be the final pour of the cement and that will cure for 5-7 days, then the cement will be stained. The landscape will go in March or April and should take 30 days or so to complete.

B. Selection of Trees and Color of Concrete for the Lagoon project, Action – A Motion was made by Joe Carney and seconded by Oliver McGonigle to accept the selection of trees and the concrete color (Arctic Black) recommended by the Landscape Advisory group. (Vote 10/0) Motion Passed.

C. Approve Contract for Lagoon Landscape Improvements, Action – Jerry recommended that we table this discussion until David Reed Landscape Architect has time to compare the bids from J. Vitale Landscape Maintenance Inc. and Brightview Landscape Services. Is it possible to have them both use the same form to compare bids? (use J. Vitale's form, erase the numbers and have Brightview fill out and return) A Motion was made by Mike Brennan and seconded by Oliver McGonigle that once the contract is awarded, to have David Reed Landscape Architect provide oversight on the remainder of the project staying within budget. (Vote 10/0) Motion Passed. Due to change orders and potential change orders a Motion was made by Joe Carney and seconded by Jan Zobrist to increase the Lagoon portion of the project NTE \$710,000. (Vote 9/0, #1 abstained) Motion Passed

D. Pool Furniture for Cabrillo and Roeder Pools, Action – A Motion was made by Oliver McGonigle and seconded by Mike Brennan to ratify the approval to purchase the new pool furniture for Cabrillo and Roeder pools in the amount of \$86,370.25 from PatioShoppers. (Vote 10/0) Motion Passed

7. NEW BUSINESS

A. Renovation of L&R Office, Action – The flood was covered under our insurance policy and the contractor we are using for the renovation is the insurance contractor of choice to replace the wall studs, sheet rock and the flooring. The contractor's recommendation is to get 5-year carpet because we will get flooded again. A Motion was made by Ken Sigelman and seconded by Scott Nicoll to approve the contractor recommended by Jerry McDonald. (Vote 10/0) Motion Passed

B. Correspondence from Owners, Information Only – L&R Committee received correspondence representing 20 units in various buildings at the Coronado Shores regarding improper use of one of our roads in the community. These letters will be referred to the Enforcement Committee to be discussed, with any potential action, at the next Enforcement Committee meeting on April 26, 2019.

8. NEXT MEETING DATE: **March 21, 2019 at 2:30pm** in the Roeder Pavilion.

9. ADJOURNMENT: **3:45 pm** - Motion to adjourn by Joe Carney and seconded by Oliver McGonigle.

Submitted By: Beth Mulcahy Elardo

Approved On: 4/8/19