

CORONADO SHORES LANDSCAPE & RECREATION COMMITTEE

GENERAL SESSION MEETING
January 16, 2020, 2:30pm, Roeder Pavilion

MINUTES

1. CALL TO ORDER/ROLL CALL: Jan Zobrist called the meeting to order at 2:32pm.

<u>ASSOCIATION</u>	<u>REPRESENTATIVE</u>
#1 Cabrillo	Jan Yanda
#2 La Sierra	Oliver McGonigle
#3 Las Palmas	Robert Clinton
#4 Las Flores	Scott Nicoll (2:35)
#5 El Camino	Carlos Bonacich
#6 La Playa	Don Smith
#7 La Perla	Beth Mulcahy-Elardo
#8 El Encanto	Jan Zobrist, Chair
#9 El Mirador	Wayne Miletta
#10 La Princesa	Kevin McAuliffe

ALSO ATTENDING:

L&R General Manager	Jerry McDonald
L&R Staff	Missy Smith

2. OPEN FORUM: Wayne Miletta, #9 – More security cameras needed throughout the campus. Jerry responded that the Shores is an open campus, that there is 1 security officer to patrol 32 acres and the wiring infrastructure is a challenge as well. Beth suggested that Jerry contact the Coronado Police Department, as they have enacted programs regarding car theft in the city that the Shores could possibly adopt.
3. APPROVE MINUTES:
- A. General Session of November 21, 2019 –
Motion: To Approve the General Session Minutes of November 21, 2019 made by Beth Mulcahy-Elardo and seconded by Oliver McGonigle. **(Vote 9/0, #3 abstained)** Motion Passed.
- B. General Session of December 12, 2019 –
Motion: To Approve the General Session Minutes of December 12, 2019 made by Beth Mulcahy-Elardo and seconded by Jan Yanda. **(Vote 10/0)** Motion Passed.
4. REPORTS:
- A. General Manager – Jerry stated that we are going in the right direction. The campus is looking great. We are working closely with the Hotel Del on the landscaping for Avenida del Sol and there is a meeting this evening at 5:30pm at the Del in the Crown Room.
- B. Revised November 2019 Financials: Jerry McDonald reported the revised financial information through November 30, 2019 and answered questions.
- C. December 2019 Financials: Jerry McDonald reported the financial information and answered questions.

<u>INCOME:</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 1,500.00	\$ 1,320.90	\$ (179.10)
Assessments	\$ 2,358,520.00	\$ 2,358,519.96	\$ 0.04
Recreation	\$ 175,000.00	\$ 169,738.75	\$ (5,261.25)
Beach Club	\$ 260,000.00	\$ 275,953.40	\$ 15,953.40
TOTAL:	\$ 2,795,020.00	\$ 2,805,533.01	\$ 10,513.01

CGS:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Beach Club:	\$ 98,324.00	\$ 103,650.75	\$ 5,326.75
GROSS PROFIT:	\$ 2,696,696.00	\$ 2,701,882.26	\$ 5,186.26)
EXPENSES:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 565,776.00	\$ 571,527.74	\$ 5,751.74
Landscaping	\$ 306,850.00	\$ 276,118.73	\$ (30,731.27)
Maintenance	\$ 530,062.00	\$ 569,117.26	\$ 39,055.26
Recreation-BC	\$ 221,108.00	\$ 218,089.20	\$ (3,018.80)
Recreation-HC, RP, etc.	\$ 121,100.00	\$ 129,945.04	\$ 8,845.04
Recreation-Utilities	\$ 512,400.00	\$ 478,841.06	\$ (33,558.94)
Security	\$ 439,400.00	\$ 416,249.47	\$ (23,150.53)
TOTAL:	\$ 2,696,696.00	\$ 2,659,888.50	\$ (36,807.50)
NET INCOME:	\$ 0.00	\$ 41,993.76	\$ 41,993.76

Motion: To Accept the Revised November financials as presented made by Beth Mulcahy-Elardo and seconded by Robert Clinton. **(Vote 10/0)** Motion Passed.

Motion: To Accept the December financials as presented made by Beth Mulcahy-Elardo and seconded by Robert Clinton. **(Vote 10/0)** Motion Passed.

5. ADVISORY REPORTS: (8 pages/handouts)

- A. Beach Club Sub-Committee – (2-page draft minutes/1-page bingo totals)
- B. Landscape – (1-page notes)
- C. Recreation – (1-page notes)
- D. Facilities – (1-page notes)
- E. Community Alliance Group – (2-page minutes)

6. UNFINISHED BUSINESS:

A. Lagoon Maintenance Project, Update – Jerry gave an update and stated that since the change-out of the wiring, we haven't had any problems with the waterfalls. The lighting is adequate around the lagoon and there is more lighting that needs to be installed, that has been budgeted for. The only thing remaining is to put in the well. It is in the permit process and the sub-contractor is an engineering firm, Ninyo and Moore. The 2 benches have been ordered and paid for. Robert Clinton volunteered to research the finishes for the pedestrian bridges.

1. Lagoon and Landscape Close-out – Jerry stated that there is a surplus of \$9,419.73 to go back to the buildings. Jan Zobrist suggested that we wait until the well has been completed to finalize the disbursement of funds back to the buildings and to table the close-out until the well is finished.

B. Landscaping on Avenida del Sol, Update – Oliver gave the update on that project.

Motion: To Accept the plans as drawn, needs to be attached to a document, the motion to state that we authorize the L&R to enter into an agreement with the Del, whereby they will pay for these materials on our side of the street, we will grant them access to our property made by Robert Clinton and seconded by Scott Nicoll. **(Vote 10/0)** Motion Passed.

C. 2020 Capital Expenditures, Update – Provided by Jerry.

1. Approve Contracts for El Camino and Cabrillo Pool Glass, Action – Jerry reported that we are out of code with the glass panels per the City of Coronado and need to get these replaced.

Motion: To Approve the Glass Wall Systems contracts to replace the glass windscreens at the El Camino pool for \$50,626 and the Cabrillo pool for \$36,610 made by Scott Nicoll and seconded by Wayne Miletta. **(Vote 10/0)** Motion Passed.

D. Landscape Evaluation for Improvements, Action – Jerry stated that upon the input from the Landscape Advisory Group, they recommended, the work to be completed in Phase II, be changed from the Silver Strand to the main entrance area on Avenida de las Arenas.

1. Phase I, South Campus – Continue working with David Reed, Landscape Architect to draw up plans for this area.

Motion: To Authorize \$5,000 to David Reed, per phase, for his recommended design (scope).

Amended Motion: To Authorize \$5,000 to David Reed for the South Campus, Phase I and next month put Phase II on the agenda. **(Vote 10/0)** Motion Passed.

2. Phase II, Silver Strand – Tabled until next month.

7. NEW BUSINESS:

A. Election of Officers, Action – Beth stated that the majority of the nominating committee recommends Jan Zobrist for the Chair of the 2020 L&R Committee and Don Smith as the 2020 Treasurer of the L&R Committee.

Motion: To Accept Jan Zobrist as the Chair and Don Smith as the Treasurer of the 2020 L&R Committee made by Beth Mulcahy-Elardo and seconded by Robert Clinton. **(Vote 10/0)** Motion Passed.

B. Approve Proposal for Annual Audit, Action – Sonnenberg & Company, CPAs.

Motion: To Approve \$3,000 for Sonnenberg & Company, CPAs to do the annual audit made by Beth Mulcahy-Elardo and seconded by Carlos Bonacich. **(Vote 10/0)** Motion Passed.

C. Purchase Beach Club Chairs, Action – Jan Z. reported that the Beach Club chairs are looking a little shabby and are uncomfortable and with your permission, appointed an adhoc committee to research new chairs for the Beach Club.

Motion: To Appoint an adhoc committee to research, get bids and give recommendations for 100 chairs, 50 arm/50 stackable, for the Beach Club. **(Vote 10/0)** Motion Passed.

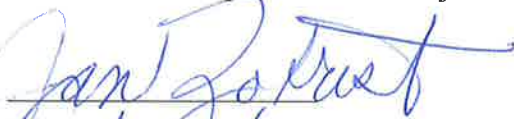
D. Rules and Regulations, Proposed Revisions, Information Only – Last revision was 2016. Take these suggested changes back to your boards and get any comments, complaints. Trisha Trowbridge and Robert Clinton volunteered to head up an adhoc committee to review the suggestions, compile them and make a revised draft. Bring your suggestions back next month.

E. Las Palmas Drainage Issues/L&R Office, Action – Jerry is looking at a proposal from Hamilton Pacific on this issue and working with Las Palmas and Enforcement.

8. NEXT MEETING DATE: **Thursday, February 20, 2020 at 2:30pm** in the Roeder Pavilion.

9. ADJOURNMENT: **4:10pm** - Motion to adjourn by Jan Zobrist.

Submitted By:



Approved On:

