

CORONADO SHORES LANDSCAPE & RECREATION COMMITTEE

GENERAL SESSION MEETING
February 20, 2020, 2:30pm, Roeder Pavilion

MINUTES

1. CALL TO ORDER/ROLL CALL: Jan Zobrist called the meeting to order at 2:30pm.

<u>ASSOCIATION</u>	<u>REPRESENTATIVE</u>
#1 Cabrillo	Jan Yanda (2:31pm)
#2 La Sierra	Oliver McGonigle
#3 Las Palmas	Robert Clinton
#4 Las Flores	Scott Nicoll
#5 El Camino	Joe Carney
#6 La Playa	Don Smith
#7 La Perla	Beth Mulcahy-Elardo (2:34pm)
#8 El Encanto	Jan Zobrist, Chair
#9 El Mirador	Wayne Miletta (3:00pm)
#10 La Princesa	Kevin McAuliffe

ALSO ATTENDING:

L&R General Manager	Jerry McDonald
Controller	Katherine Wolf
L&R Staff	Missy Smith
L&R Attorneys	James McCormick, Kevin Rogers

2. OPEN FORUM: Phyllis Maas, #4 – Insurance extension. Ken Perry, #4/5 – Articles of Operation action. Karen Perry, #5/4 – Articles of Operation action.
3. APPROVE MINUTES:
A. General Session of January 16, 2020 –
Motion: To Approve the General Session Minutes of January 16, 2020 made by Beth Mulcahy-Elardo and seconded by Don Smith. **(Vote 9/0, #9 absent)** Motion Passed.
4. REPORTS:
A. General Manager – Jerry gave a summary of the last thirty days. The lagoon monitoring well will be started in the next couple of weeks. Jerry complimented the Community Alliance Group for their contribution for getting the city to fund \$400,000 for the center median project on Strand Way, intended to be spent Q1 or Q2 or 2021.
B. January 2020 Financials – Katherine Wolf reported the financial information and answered questions.

<u>INCOME:</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 125.00	\$ 280.00	\$ 155.00
Assessments	\$ 212,972.34	\$ 212,972.34	\$ -
Recreation	\$ 14,050.00	\$ 15,312.50	\$ 1,262.50

Beach Club	\$ 16,300.00	\$ 21,487.31	\$ 5,187.31
TOTAL:	\$ 243,447.34	\$ 250,052.15	\$ 6,604.81

CGS:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Beach Club:	\$ 7,692.58	\$ 12,452.13	\$ 4,759.55
GROSS PROFIT:	\$ 235,754.76	\$ 237,600.02	\$ 1,845.26

EXPENSES:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 48,915.97	\$ 41,768.68	\$ (7,147.29)
Landscaping	\$ 24,383.33	\$ 24,588.56	\$ 205.23
Maintenance	\$ 46,375.09	\$ 45,640.05	\$ (735.04)
Recreation-BC	\$ 13,191.98	\$ 16,322.31	\$ 3,130.33
Recreation-HC, RP, etc.	\$ 10,083.26	\$ 11,915.89	\$ 1,832.63
Recreation-Utilities	\$ 38,116.67	\$ 36,949.31	\$ (1,167.36)
Security	\$ 40,675.00	\$ 35,899.15	\$ (4,775.85)
TOTAL:	\$ 221,741.30	\$ 213,083.95	\$ (8,657.35)

NET INCOME:	\$ 14,013.46	\$ 24,516.07	\$ 10,502.61
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Motion: To Accept the January financials as presented made by Robert Clinton and seconded by Beth Mulcay-Elardo. **(Vote 10/0)** Motion Passed.

5. ADVISORY REPORTS: (9 pages/handouts)
 - A. Beach Club Sub-Committee – (2-page draft minutes/1-page bingo totals)
 - B. Landscape – (1-page notes)
 - C. Facilities – (1-page notes)
 - D. Insurance – (2 handouts) Robert Clinton
 - E. Community Alliance Group – (2-page minutes)
 - * Bingo Totals (1)

6. UNFINISHED BUSINESS:
 - A. Las Palmas Drainage Issues, Update – Jerry gave an update and stated that he was working with the building to re-direct the drainage away from the office.
 - B. Purchase Beach Club Chairs, Update – Tabled. The adhoc committee is still working on this.
 - C. Rules and Regulations, Proposed Revisions, Update – Tabled. Only received suggestions back from 3 buildings and there are a few buildings that still want to discuss and suggest. Full support from Cabrillo, La Sierra, El Encanto and El Mirador.

7. NEW BUSINESS:
 - A. Phase II, Main Entrance, Landscape Architect Fee of \$10,000, Action – Oliver gave an update on the proposed project.

Motion: To Approve \$10,000 for David Reed Landscape Architect to get a preliminary conceptual of what can be done in the entry way, Phase II, bring that back to the landscape group and L&R and get input made by Beth Mulcay-Elardo and seconded by Don Smith. **(Vote 6/4, #1, #3, #4, #5 no)** Motion Passed.

B. Proposals for Contract Security, Action – Jerry presented proposals from 3 companies (to be pro-rated) – Elite Security Staffing \$37,821/mo, GMI \$37,543/mo, United Security \$34,841/mo.

Motion: To Approve the GMI proposal of \$37,543/mo made by Joe Carney and seconded by Beth Mulcahy-Elardo. **(Vote 10/0)** Motion Passed.

C. Proposals for Remodeling Cabrillo Pool, Action – Jerry presented proposals from 3 companies. Capstone Pool & Spa \$64,330, Poolman \$65,715, Poolscape Unlimited, Inc \$73,312. The concrete repairs to be done by Specialty Coatings NTE \$15,000.

Motion: To Approve the Poolscape Unlimited Inc. proposal of \$73,312 and Specialty Coatings NTE \$15,000. **(Vote 10/0)** Motion Passed.

D. Proposals to Replace Gate Openers at All Three Entrances/Exits, Action – Jerry presented proposals from 4 companies. Access Professional Systems (APS) \$63,900, San Diego Ornamental Iron \$58,800, Controlled Entry Specialist (CES) \$39,886, Parking Boxx \$39,457.

Motion: To Approve the CES proposal of \$39,886 made by Joe Carney and seconded by Beth Mulcahy-Elardo. **(Vote 10/0)** Motion Passed.

E. Revisions to L&R Articles of Operation, Action – The L&R attorney, James McCormick and the attorney for Cabrillo, John McDowell spoke on this matter.

Motion: To table this motion and we need to seek the advice of a professional mediator to get both parties together and get these attorneys together and come up with a solution to resolve this issue made by Robert Clinton and seconded by Scott Nicoll.

Amended Motion: Add – within 30 days and no contact whatsoever between Jan Yanda and the agreed party. **(Vote 10/0)** Motion Passed.

8. NEXT MEETING DATE: **Thursday, March 19, 2020 at 2:30pm** in the Roeder Pavilion.

9. ADJOURNMENT: **4:41pm** - Motion to adjourn by Jan Zobrist.

Submitted By:

Janice Zobrist

Approved On:

14/10/2020