

CORONADO SHORES LANDSCAPE & RECREATION COMMITTEE

EMERGENCY GENERAL SESSION MEETING

July 29, 2020, 2:00pm, Zoom Conference Video Call

MINUTES

1. CALL TO ORDER/ROLL CALL: Jan Zobrist called the meeting to order at 2:00pm.

<u>ASSOCIATION</u>	<u>REPRESENTATIVE</u>
#1 Cabrillo	Jan Yanda
#2 La Sierra	Oliver McGonigle
#3 Las Palmas	Robert Clinton
#4 Las Flores	Karen Perry
#5 El Camino	Carlos Bonacich
#6 La Playa	Don Smith
#7 La Perla	Beth Mulcahy-Elardo
#8 El Encanto	Jan Zobrist, Chair
#9 El Mirador	Ken Sigelman
#10 La Princesa	Kevin McAuliffe

ALSO ATTENDING:

L&R General Manager	Jerry McDonald
Controller	Katherine Wolf (Moderator)
L&R Staff	Missy Smith

2. OPEN FORUM: No Comments

3. NEW BUSINESS:

A. Public Gatherings (i.e. "Day Camp" on Roeder Lawn Area), Action – There is a daily camp run with 30 or more attendees. None of the attendees are wearing masks. There have been complaints from building managers and homeowners about the gatherings and the possible ricks, due to Covid-19. Jerry was directed to speak to the organizer(s) and let them know that they are in violation of the county health order, to take action at the building level and, if needed, hire additional security to patrol the area.

B. Resident Behavior (i.e. Trash Pick-up in Pool Areas), Action – People have not been cleaning up after BBQing. Jerry was directed to ask the pool monitor to pay attention to who uses the BBQ's and tables and to ask them to clean up after themselves before leaving the area.

C. Parking Enforcement (i.e. Red Fire Lanes, Yellow Curbs), Action – Due to complaints, the Fire Marshall came onto the property and outlined where the red curbs should be. He will be back in 6 months to inspect.

4. NEXT MEETING DATE: Thursday, August 20, 2020 at 2:30pm, Zoom Conference Video Call.

5. ADJOURNMENT: 3:22pm - Motion to adjourn by Jan Zobrist.

Submitted By: Jan Zobrist

Approved On: 8/27/2020

CORONADO SHORES LANDSCAPE & RECREATION COMMITTEE

GENERAL SESSION MEETING

July 16, 2020, 2:30pm, Zoom Conference Video Call

MINUTES

1. CALL TO ORDER/ROLL CALL: Jan Zobrist called the meeting to order at 2:31pm.

<u>ASSOCIATION</u>	<u>REPRESENTATIVE</u>
#1 Cabrillo	Jan Yanda
#2 La Sierra	Oliver McGonigle
#3 Las Palmas	Robert Clinton
#4 Las Flores	Karen Perry
#5 El Camino	Carlos Bonacich
#6 La Playa	Don Smith
#7 La Perla	Beth Mulcahy-Elardo
#8 El Encanto	Jan Zobrist, Chair
#9 El Mirador	Ken Sigelman
#10 La Princesa	Kevin McAuliffe

ALSO ATTENDING:

L&R General Manager	Jerry McDonald
Controller	Katherine Wolf (Moderator)
L&R Staff	Missy Smith

Jan Zobrist requested Jan Yanda's acceptance to be reinstated to the L&R Committee by virtue of a court order received on Monday, July 13th. Jan Yanda said yes.

2. OPEN FORUM: An owner from Las Flores commented that the Beach Club should have a partition in the Beach Club in order for people to use the bathroom while at the pool.
3. APPROVE MINUTES:
A. General Session of June 18, 2020 –
Motion: To Approve the General Session Minutes of June 18, 2020 made by Beth Mulcahy-Elardo and seconded by Oliver McGonigle. **(Vote 10/0)** Motion Passed.
4. REPORTS:
A. General Manager – Jerry gave an update on the Beach Club pool glass project, Health Club and Roeder Pavilion closures, tennis courts and pools. Jerry asked for direction on when to close the amenities due to COVID-19 and to get professional advice from an informed consultant to do an assessment and give us an opinion on how and what to do.

The next manager's meeting will be Thursday, July 23rd at 9:00am and the Enforcement Committee will meet on Friday, July 24th at 2:00pm via Zoom.

B. June 2020 Financials – Katherine Wolf reported the financial information and answered questions.

INCOME:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 750.00	\$ 530.00	\$ (220.00)
Assessments	\$ 1,277,834.06	\$ 1,277,834.06	\$ -
Recreation	\$ 68,300.00	\$ 43,009.27	\$ (25,290.73)
Beach Club	\$ 107,000.00	\$ 47,547.51	\$ (59,452.49)
TOTAL:	\$ 1,453,884.06	\$ 1,368,920.84	\$ (84,963.22)

CGS:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Beach Club:	\$ 48,617.17	\$ 23,682.74	\$ (24,934.43)
GROSS PROFIT:	\$ 1,405,266.89	\$ 1,345,238.10	\$ (60,028.79)

EXPENSES:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 293,495.82	\$ 246,098.85	\$ (47,396.97)
Landscaping	\$ 146,299.98	\$ 160,436.42	\$ 14,136.44
Maintenance	\$ 278,250.54	\$ 273,480.30	\$ (4,770.24)
Recreation-BC	\$ 86,160.53	\$ 80,429.60	\$ (5,730.93)
Recreation-HC, RP, etc.	\$ 60,499.56	\$ 55,996.62	\$ (4,502.94)
Recreation-Utilities	\$ 258,700.02	\$ 213,729.13	\$ (44,970.89)
Security	\$ 227,650.00	\$ 186,422.74	\$ (41,227.26)
TOTAL:	\$ 1,351,056.45	\$ 1,216,593.66	\$ (134,462.79)

NET INCOME:	\$ 54,210.44	\$ 128,644.44	\$ 74,434.00
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C. 2020 Financial Year End Projections - Katherine Wolf reported and showed the L&R 2021 Budget Worksheet on the screen. (pages 18-20)

5. ADVISORY REPORTS: N/A

6. UNFINISHED BUSINESS:

A. Lagoon Maintenance Project, Update – Jerry reported that the only two things remaining to close the books on this project is that Vito would remove the fencing on the pedestrian bridges and have them powder coated and re-installed; and we are working on the final paperwork to get the permits for the lagoon from the City.

B. Landscape Improvements for South Campus, Update – Jan Z. reported that the south campus buildings are still in discussion regarding landscape plans submitted by landscape architect, David Reed.

C. Governing Documents Ad Hoc Committee, Update – Karen Perry stated that the committee would like to know exactly what the L&R Committee wants the ad hoc committee to do. Beth suggested that the L&R Committee authorize the ad hoc committee to spend an hour with the attorney to get direction to determine what the ad hoc committee can and can't

do. In order to make changes all buildings must agree. Robert Clinton added that the ad hoc committee was formed to review and look at the current articles of operation, look for ways that we can improve it and get input from the buildings. There are a lot of things that the buildings have in CC&R's that L&R does not have that we can insert.

7. NEW BUSINESS:

A. Approve Level III, Off-Site Reserve Study for 2020, Action – Tabled.

B. Approve Draft Budget for FY 2021, Action – Katherine Wolf presented the draft budget for FY 2021. The representatives will discuss it with their respective buildings and a vote will be taken at the August L&R meeting.

C. Approve Capital Expenditures Budget for FY 2021, Action – Jerry presented the draft capital expenditures budget for FY 2021. The representatives will discuss it with their respective buildings and a vote will be taken at the August L&R meeting.

8. NEXT MEETING DATE: Thursday, August 20, 2020 at 2:30pm, Zoom Conference Video Call.

9. ADJOURNMENT: 4:09pm - Motion to adjourn by Jan Zobrist.

Submitted By:

Approved On:


