

# ***CORONADO SHORES LANDSCAPE & RECREATION COMMITTEE***

## **GENERAL SESSION MEETING**

**May 20, 2021, 2:30pm, Zoom Conference Video Call**

### **MINUTES**

1. CALL TO ORDER/ROLL CALL: Jan Zobrist called the meeting to order at 2:30pm.

| <u>ASSOCIATION</u> | <u>REPRESENTATIVE</u>     |
|--------------------|---------------------------|
| #1 Cabrillo        | Jan Yanda                 |
| #2 La Sierra       | Oliver McGonigle          |
| #3 Las Palmas      | Robert Clinton            |
| #4 Las Flores      | Karen Perry               |
| #5 El Camino       | Joe Carney                |
| #6 La Playa        | Jim Woolf                 |
| #7 La Perla        | Gloria Aberasturi         |
| #8 El Encanto      | Jan Zobrist, <b>Chair</b> |
| #9 El Mirador      | Ken Sigelman              |
| #10 La Princesa    | Kevin McAuliffe           |

**ALSO ATTENDING:**

|                          |                            |
|--------------------------|----------------------------|
| L&R General Manager      | Jerry McDonald (Moderator) |
| L&R Financial Controller | Mark Merson                |
| L&R Staff                | Missy Smith                |

2. OPEN FORUM: 1) Linda Shenwick #4 – Roeder deck glass railing, 2) Trisha Trowbridge #5 – Family Activities options, 3) Jan Yanda #1 – Dangerous biking, scootering, skate boarding, etc. on common area roadways & pool bathroom/deck maintenance issues.

3. APPROVE MINUTES:

A. General Session of April 15, 2021 – **Motion:** To Approve the General Session Minutes of April 15, 2021 made by Oliver McGonigle and seconded by Robert Clinton. **(Vote 10/0) Motion Passed.**

4. REPORTS:

A. General Manager – Jerry introduced the new L&R Financial Controller Mark Merson and then reported on the tennis courts #1-6 resurfacing project, trimming of the palm trees, Beach Club activities, summer pool monitor program and the Hotel del project.

B. **April 2021 Financials** – Mark Merson reported the financial information and answered questions.

| <b>INCOME:</b>               | <u>Budget</u>          | <u>Actual</u>        | <u>Variance</u>       |
|------------------------------|------------------------|----------------------|-----------------------|
| Administration               | \$ 0.00                | \$ 280.00            | \$ 280.00             |
| Assessments                  | \$ 903,203.24          | \$ 903,203.24        | \$ .00                |
| Recreation/HC, RP, etc.      | \$ 48,333.36           | \$ 34,662.60         | \$ (13,670.76)        |
| <u>Recreation/Beach Club</u> | <u>\$ 83,333.32</u>    | <u>\$ 15,140.35</u>  | <u>\$ (68,192.97)</u> |
| <b>TOTAL:</b>                | <b>\$ 1,034,869.92</b> | <b>\$ 953,286.19</b> | <b>\$ (81,583.73)</b> |

| <b>CGS:</b>          | <u>Budget</u>        | <u>Actual</u>        | <u>Variance</u>       |
|----------------------|----------------------|----------------------|-----------------------|
| <u>Beach Club:</u>   | <u>\$ 35,274.56</u>  | <u>\$ 6,342.59</u>   | <u>\$ (28,931.97)</u> |
| <b>GROSS PROFIT:</b> | <b>\$ 999,595.36</b> | <b>\$ 946,943.60</b> | <b>\$ (52,651.76)</b> |

| <b>EXPENSES:</b>        | <u>Budget</u>        | <u>Actual</u>        | <u>Variance</u>       |
|-------------------------|----------------------|----------------------|-----------------------|
| Administration          | \$ 215,312.44        | \$ 216,664.22        | \$ 1,351.78           |
| Landscaping             | \$ 103,976.68        | \$ 105,269.41        | \$ 1,292.73           |
| Maintenance             | \$ 210,432.28        | \$ 209,219.08        | \$ (1,213.20)         |
| Recreation-BC           | \$ 74,374.56         | \$ 39,253.61         | \$ (35,120.95)        |
| Recreation-HC, RP, Etc. | \$ 46,032.76         | \$ 37,368.13         | \$ (8,664.63)         |
| Security                | \$ 189,800.00        | \$ 206,539.81        | \$ 16,739.81          |
| <u>Utilities</u>        | <u>\$ 156,666.72</u> | <u>\$ 128,609.36</u> | <u>\$ (28,057.36)</u> |
| <b>TOTAL:</b>           | <b>\$ 996,595.44</b> | <b>\$ 942,923.62</b> | <b>\$ (53,671.82)</b> |
| <br>                    |                      |                      |                       |
| NET INCOME:             | \$ 2,999.92          | \$ 4,019.98          | \$ 1,020.06           |

**Motion:** To Accept the April Financials as presented made by Jim Woolf and seconded by Karen Perry. **(Vote 10/0) Motion Passed.**

C. Security, Information Only – Casey Sanders reported on jurisdiction in common areas, signage on the boardwalk, bike thefts on the rise and parking issues.

5. **ADVISORY REPORTS:**

A. Beach Club Sub-Committee – Jan Zobrist reported on the Beach Club meeting that took place on Tuesday, 5/19/2021 and gave an update on the artwork. The Beach Club is slowly getting back to normal.

B. Landscape Advisory Group – Jan Zobrist reported on the Landscape meeting that took place on Wednesday, 5/20/2021 and gave an update on South Campus entrance project.

C. Governing Documents Ad Hoc Committee, Update – No report this month.

D. Facilities/Recreation Advisory Group – Oliver McGonigle reported on the FRAG meeting that took place on Wednesday, 5/20/2021 and the need to separate back to the Recreation Advisory Group and the Facilities Advisory Group. Topics discussed were memorial benches, a storage facility for security and maintenance, Roeder and BC activities, HC HVAC and replacing BBQ's and drinking fountains.

E. Enforcement Committee, Update – Oliver reported that the Enforcement Committee is responsible for roads, sewers and the seawall. He reported on the installation of a pump station to help with flooding, tree roots are causing some problems around the campus and electric charging stations' feasibility.

6. **UNFINISHED BUSINESS:**

A. South Campus Landscape Improvements, Update – Jan Zobrist previously discussed. (#5B)

B. Resurface Tennis Court #6, Information Only - Jerry reported that Tennis Court #6 will be resurfaced and striped in October after the Pickleball trial basis has been completed.

7. **NEW BUSINESS:**

A. Proposals to Replace Health Club A/C, Discussion, Action – Tabled.

B. Proposals to Replace BBQ's at All Four Pools, Discussion, Action – Jerry presented three (3) proposals to replace all BBQ's. 1) BBQ Guys, \$24,545.45, 2) BBQ Direct, \$32,175.00, 3) BBQ Galore, \$33,182.07. **Motion:** To Approve BBQ Guys bid to replace 17 BBQ's and add 3 additional BBQ's (1 each at Roeder, El Camino, Beach Club) for \$24,545.45 made by Oliver McGonigle and seconded by Karen Perry. **(Vote 8/1, #1 no, #7 absent) Motion Passed.** Jerry to research replacement counter tops at the Cabrillo and El Camino BBQ islands and propose those to the recreation and facilities advisory groups for their recommendation and put it on the agenda for next month's L&R meeting.

C. Proposals for Tree Trimming Service, Discussion, Action – Jerry reported that he will be getting 2 additional bids to trim the canopy trees, which can wait to be done in September, send those out to the Committee and will stay within budget.

D. LINGO Phone Contract for POTS Lines, Information Only – Jerry reported that POTS stands for “Plain Old Telephone Service” and these phone lines are required at the pools for safety reasons. By changing the service provider, we will be saving 90%.

E. Beach Club Pool Activities, Discussion, Action – The Beach Club pool is designated as a “quiet” pool. This summer having two (2) pool monitors at the Beach Club pool and to enforce the rules as best they can. **Motion:** To not change the “quiet pool” designation for the Beach Club pool and to have good signage/rules posted in English and Spanish made by Robert Clinton and seconded by Karen Perry. **(Vote 10/0) Motion Passed.**

F. Roeder Pavilion Activities, Discussion, Action – Tabled.

8. NEXT MEETING DATE: **Thursday, June 17, 2021 at 2:30pm, Zoom Conference Video Call.**

9. ADJOURNED: **4:35pm**

Submitted By: 

Approved On: 