

# ***CORONADO SHORES LANDSCAPE & RECREATION COMMITTEE***

## **GENERAL SESSION MEETING**

**October 21, 2021, 2:30pm, Zoom Conference Video Call**

### **MINUTES**

1. **CALL TO ORDER/ROLL CALL:** Jan Zobrist called the meeting to order at 2:30pm.

<u>ASSOCIATION</u>	<u>REPRESENTATIVE</u>
#1 Cabrillo	Jan Yanda
#2 La Sierra	Oliver McGonigle
#3 Las Palmas	Robert Clinton
#4 Las Flores	Karen Perry
#5 El Camino	Carlos Bonacich
#6 La Playa	Jim Woolf
#7 La Perla	Alma Ronis
#8 El Encanto	Jan Zobrist, <b>Chair</b>
#9 El Mirador	Ken Sigelman
#10 La Princesa	Linda Shenwick

**ALSO ATTENDING:**

L&R General Manager	Jerry McDonald
L&R Financial Controller	Mark Merson
L&R Staff	Cindy Bravo, Missy Smith

2. **OPEN FORUM:** 1) Sara Smith #4 – Motorized tours on property and security issues, 2) Barry Austin #3 – Security issues.
3. **APPROVE MINUTES:**  
A. General Session of September 16, 2021 – **Motion:** To Approve the General Session Minutes of September 16, 2021 made by Oliver McGonigle and seconded by Karen Perry. **(Vote 10/0) Motion Passed.**
4. **REPORTS:**  
A. General Manager – Jerry will cover his report in the agenda items.  
B. **September 2021 Financials** – Mark Merson reported the financial information and answered questions.

<b>INCOME:</b>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 0.00	\$ 20,953.32	\$ 20,953.32
Assessments	\$ 2,032,207.29	\$ 2,032,207.29	\$ .00
Recreation/HC, RP, etc.	\$ 108,750.06	\$ 147,244.10	\$ 38,494.04
<u>Recreation/Beach Club</u>	<u>\$ 187,499.97</u>	<u>\$ 205,789.65</u>	<u>\$ 18,289.68</u>
<b>TOTAL:</b>	<b>\$ 2,328,457.32</b>	<b>\$ 2,406,194.36</b>	<b>\$ 77,737.04</b>

<b>CGS:</b>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<u>Beach Club:</u>	<u>\$ 79,367.76</u>	<u>\$ 79,771.24</u>	<u>\$ 403.48</u>
<b>GROSS PROFIT:</b>	<b>\$ 2,249,089.56</b>	<b>\$ 2,326,423.12</b>	<b>\$ 77,333.56</b>

<b>EXPENSES:</b>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 474,452.99	\$ 518,991.69	\$ 44,538.70
Landscaping	\$ 233,947.53	\$ 275,248.26	\$ 41,300.73
Maintenance	\$ 473,472.63	\$ 508,197.10	\$ 34,724.47

Recreation-BC	\$ 167,342.76	\$ 143,723.64	\$ (23,619.12)
Recreation-HC, RP, Etc.	\$ 103,573.71	\$ 94,475.45	\$ (9,098.26)
Security	\$ 427,050.00	\$ 489,576.66	\$ 62,526.66
Utilities	\$ 352,500.12	\$ 338,337.99	\$ (14,162.13)
<b>TOTAL:</b>	<b>\$ 2,232,339.74</b>	<b>\$ 2,368,550.79</b>	<b>\$ 136,211.05</b>
<b>NET INCOME:</b>	<b>\$ 16,749.82</b>	<b>\$ (42,127.67)</b>	<b>\$ (58,877.49)</b>

**Motion:** To Accept the September Financials as presented made by Robert Clinton and seconded by Carlos Bonacich. **(Vote 10/0) Motion Passed.**

5. **ADVISORY REPORTS:**

A. Beach Club Sub-Committee – Jan Zobrist reported on the Beach Club meeting held on Tuesday, 10/19/2021.

B. Landscape Advisory Group – Jan Zobrist reported on the Landscape meeting held on Wednesday, 10/20/2021.

C. Facilities Advisory Group – Oliver McGonigle reported on the Facilities meeting held Wednesday, 10/20/2021. The BBQ's need more attention (the gas lines, the size of the area for best use, safety issues). Jerry to give a comprehensive recommendation for the BBQ's for the next facilities meeting. We want to make sure that the right materials, right strength and the right price for the fencing at the El Camino pool and the tennis courts before proceeding.

D. Insurance Committee – Robert Clinton reported on the Insurance Committee meeting held on Tuesday, 10/19/2021. The purpose of the meeting was to review the renewal for L&R employee health benefits and also the renewal of the L&R glass policy with US Plate Glass. The rates were not available for the L&R employee health benefits so the Agency could not prepare a proposal for the committee. That will be discussed as soon as the plan rates are available. The Committee recommended to let the US Plate Glass policy lapse and not renew. **Motion:** To let the US Plate Glass policy for 2022 lapse and do not renew made by Robert Clinton and seconded by Jim Woolf. **(Vote 10/0) Motion Passed.**

E. Recreation Advisory Group, Update – Jan Zobrist reported on the Recreation meeting held on Wednesday, 10/20/2021.

6. **UNFINISHED BUSINESS:**

A. Court #6, Stripe for Pickleball, Discussion, Action – **Motion:** Stripe court #6 for two (2) pickleball courts (only) for \$1,050 made by Carlos Bonacich and seconded by Oliver McGonigle. **(Vote 10/0) Motion Passed.**

B. BBQ's at All Four Pools, Discussion, Action – Jerry reported that the BBQ's have arrived, paperwork to register is being completed and then they will be put together. Waiting on the pedestals to arrive.

1. Gas lines – Jerry is getting the appropriate bids from plumbing contractors for that work.

2. El Camino and Cabrillo Island Refurbishment – Jerry reported that the islands need considerable work including individual shutoff valves and venting.

3. Countertops for Cabrillo and El Camino – Jerry has (8) samples in his office for people to come look at and choose their favorite and it was suggested that we have the paint color to compare with as well.

C. Landscaping, Avenida del Sol, Phase 2, Discussion, Action – **Motion:** To Accept both bids by Vitale Landscape for the Avenida del Sol project phase 2 (\$49,126.73) and the landscape work behind the monument wall by La Playa (\$5,711) made by Carlos Bonacich and seconded by Jan Zobrist. **That Motion was withdrawn. Motion:** To Accept the proposal by Vitale Landscape, with revisions, for the Avenida del Sol project phase 2, NTE \$40,000 made by Carlos Bonacich and seconded by Karen Perry. **(Vote 10/0)**

**Motion Passed.** Put the proposal for the landscape work behind the monument wall on hold until speaking with the Del, hoping that they will provide work on that area as promised.

7. **NEW BUSINESS:**

A. Sign on Monument Wall, Avenida del Sol/Strand, Discussion, Action – Tabled.

B. Review and Revise Tree Removal Policy, Discussion, Action – **Motion:** To keep the current Tree Policy as it stands and follow it going forward made by Robert Clinton and seconded by Karen Perry. (Vote 10/0) **Motion Passed.**

C. Tree Removal/Trimming, Discussion, Action –**Motion:** Table this action until next year and review it when Jerry comes back with a comprehensive tree trimming multi-year plan with a tree schedule for each year made by Robert Clinton and seconded by Oliver McGonigle. (Vote 9/1, #5 no) **Motion Passed.**

D. Remove/Replace Fencing at #1 Camino Pool, Discussion, Action – Tabled.

E. Three Bid Policy for Contracts and Projects, Discussion, Action – Jerry referenced the bidding policy from Adams Stirling. Before going out to bid, vet the vendors and get accurate specs.

F. Ad Hoc Committee for Long Range Planning of Roeder Pavilion, Action – Jan Zobrist appointed Felicia Bell to chair an ad hoc committee to look into what could possibly be done, get ideas to move forward, step one for the Roeder Pavilion. Felicia requested the help of Irene Pedroza, Jack Hammond, Jan Duke and is looking for one more volunteer. They will report their findings back to the L&R Committee.

8. **NEXT MEETING DATE: Thursday, November 18, 2021 at 2:30pm via zoom.**

9. **ADJOURNED: 4:34pm**

Submitted By:



Approved On:

