

CORONADO SHORES LANDSCAPE & RECREATION COMMITTEE

GENERAL SESSION MEETING

November 18, 2021, 2:30pm, Zoom Conference Video Call

MINUTES

1. CALL TO ORDER/ROLL CALL: Jan Zobrist called the meeting to order at 2:30pm.

<u>ASSOCIATION</u>	<u>REPRESENTATIVE</u>
#1 Cabrillo	Jan Yanda
#2 La Sierra	Oliver McGonigle
#3 Las Palmas	Robert Clinton
#4 Las Flores	Karen Perry
#5 El Camino	Carlos Bonacich/Joe Carney
#6 La Playa	Jim Woolf
#7 La Perla	Beth Mulcahy-Elardo
#8 El Encanto	Jan Zobrist, Chair
#9 El Mirador	Ken Sigelman
#10 La Princesa	Linda Shenwick

ALSO ATTENDING:

L&R General Manager	Jerry McDonald
L&R Financial Controller	Mark Merson
L&R Staff	Cindy Bravo, Missy Smith

2. OPEN FORUM: 1) Irwin Karp #3 – Lagoon pump, 2) Dave Bacon #7 – HC towel service, spa foam, 3) Jan Yanda #1 – Sculpture at del Sol update, 4) Kevin McAuliffe #10 – Retain independent agent broker for insurance.

3. APPROVE MINUTES:

A. General Session of October 21, 2021 – **Motion:** To Approve the General Session Minutes of October 21, 2021 made by Beth Mulcahy-Elardo and seconded by Ken Sigelman. **(Vote 10/0) Motion Passed.**

4. REPORTS:

A. General Manager – Jerry reported on the lagoon pump, pool BBQ's, islands and installation, towel service at the Health Club, events at the Beach Club, Holiday events at the Del and security.

B. **October 2021 Financials** – Mark Merson reported the financial information and answered questions.

INCOME:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 0.00	\$ 36,233.32	\$ 36,233.32
Assessments	\$ 2,258,008.10	\$ 2,258,008.10	\$.00
Recreation/HC, RP, etc.	\$ 120,833.40	\$ 158,204.10	\$ 37,370.70
Recreation/Beach Club	\$ 208,333.30	\$ 229,811.85	\$ 21,478.55
TOTAL:	\$ 2,587,174.80	\$ 2,682,257.37	\$ 95,082.57

CGS:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Beach Club:	\$ 88,186.40	\$ 88,248.15	\$ 61.75
GROSS PROFIT:	\$ 2,498,988.40	\$ 2,594,009.12	\$ 95,020.82

EXPENSES:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 526,281.10	\$ 570,667.66	\$ 44,386.56
Landscaping	\$ 259,941.70	\$ 281,738.18	\$ 21,796.48
Maintenance	\$ 526,080.70	\$ 559,359.14	\$ 33,278.44
Recreation-BC	\$ 185,936.40	\$ 160,142.05	\$ (25,794.35)
Recreation-HC, RP, Etc.	\$ 115,081.90	\$ 103,698.41	\$ (11,383.49)
Security	\$ 474,500.00	\$ 525,801.91	\$ 51,301.91
Utilities	\$ 391,666.80	\$ 374,248.99	\$ (17,417.81)
TOTAL:	\$ 2,479,488.60	\$ 2,575,656.34	\$ 96,167.74
NET INCOME:	\$ 19,499.80	\$ 18,352.88	\$ (1,146.92)

Motion: To Accept the October Financials as presented made by Jim Woolf and seconded by Beth Mulcahy-Elardo. **(Vote 10/0) Motion Passed.**

5. **ADVISORY REPORTS:**

A. Beach Club Sub-Committee – Jan Zobrist reported on the Beach Club meeting held on Tuesday, 11/16/2021. Please have the buildings promote activities at the Beach Club.

B. Landscape Advisory Group – Jan Zobrist reported on the Landscape meeting held on Wednesday, 11/17/2021. Jan declared that the landscape advisory group is now a sub-committee and will have the financials and minutes provided each month. **Motion:** To hire Ron Matranga to do a complete assessment of the signature trees outside of the buildings’ footprint, NTE \$1,000 made by Robert Clinton and seconded by Jan Yanda. **(Vote 10/0) Motion Passed.**

C. Recreation Advisory Group, Update – Jan Zobrist reported on the Recreation meeting held on Wednesday, 11/17/2021.

D. Facilities Advisory Group – Oliver McGonigle stated that the meeting held on Wednesday, 11/17/21 will be covered the items in unfinished business (#6. A, B, C).

6. **UNFINISHED BUSINESS:**

A. Sign for Monument Wall, Discussion, Action – Tabled.

B. Replace Fencing at El Camino Pool, Discussion, Action – Jerry presented two proposals for Aluminum Fencing – Seaside Garage Doors & Gates \$62,275 (core drilled) and Legend Fence Corp \$18,959 (prefab w/brackets). Jerry presented three proposals for Galvanized Hot Dipped, Powder Coated – Seaside Garage Doors & Gates \$29,600 (core drilled), Legend Fence Corp \$28,258 (brackets), Reliabuilt Fence Co \$24,785 (core drilled). Jerry recommended the proposal for Reliabuilt Fence Co \$24,785 (core drilled). **Motion:** To Accept the proposal from Reliabuilt Fence Co to replace the fencing at El Camino pool, include replacing broken concrete caps, NTE \$30,000 made by Robert Clinton and seconded by Karen Perry. **(Vote 10/0) Motion Passed.**

C. BBQ’s at All Four Pools, Discussion, Action – Tabled.

7. **NEW BUSINESS:**

A. Appoint Nominating Committee, Discussion, Action – **Motion:** To Appoint Linda Shenwick, Oliver McGonigle and Beth Mulcahy-Elardo to the Nominating Committee made Jan Zobrist and seconded by Robert Clinton. **(Vote 10/0) Motion Passed.**

1. Nomination of Chair for 2022 –
2. Nomination of Treasurer for 2022 –

B. Revise Articles of Operation, Discussion, Action – Mark Merson will work with Linda Shenwick to update a procedure for the buildings to follow.

1. Article VI, Section 4, Allocation of Expenses, Add “Due Date, 1st of Month”

C. Relocate Storage Sheds from Behind Las Flores, Discussion, Action – Linda Shenwick reported that La Princesa has agreed to allow L&R to put three (3) storage sheds (10' x 8' x 6') on their footprint and they will type up two 5-year agreement letters, as Las Flores did, assuming that the area looks good and is maintained. **Motion:** To Purchase three (3) sheds (10'x8'x6') and place them adjacent to the fence at court #6 and also build a structure around the sheds to camouflage from plain view, NTE \$25,000 made by Beth Mulcahy-Elardo and seconded by Karen Perry. **(Vote 8/1, #3 no, #1 abstained) Motion Passed.**

D. Landscaping Boundaries for Buildings vs Common Areas, Discussion – The property is divided into ten (10) lots, one boundary for each building. There is a map that shows the plot lines and is available to everyone.

8. NEXT MEETING DATE: **Thursday, December 16, 2021 at 2:30pm via zoom.**

9. ADJOURNED:

Submitted By:



Approved On:

