

CORONADO SHORES LANDSCAPE & RECREATION COMMITTEE

GENERAL SESSION MEETING

June 16, 2022, 2:30pm, Zoom Conference Video Call

MINUTES

- 1. CALL TO ORDER/ROLL CALL:** Ken Sigelman called the meeting to order at 2:30pm.

<u>ASSOCIATION</u>	<u>REPRESENTATIVE</u>
#1 Cabrillo	Jan Yanda
#2 La Sierra	Oliver McGonigle
#3 Las Palmas	Robert Clinton
#4 Las Flores	Karen Perry
#5 El Camino	Carlos Bonacich
#6 La Playa	Jim Woolf
#7 La Perla	Beth Mulcahy-Elardo
#8 El Encanto	Jan Zobrist
#9 El Mirador	Ken Sigelman, Chair
#10 La Princesa	Linda Shenwick

ALSO ATTENDING:

L&R Staff

Cindy Bravo, Missy Smith

- 2. OPEN FORUM:** 1) Mike Brennan #3 – Tennis courts #1-5 repairs needed.

3. APPROVE MINUTES:

- A. General Session of May 19, 2022 – Motion:** To approve the General Session Minutes of May 19, 2022 made by Jan Zobrist and seconded by Beth Mulcahy-Elardo. (Vote 9/0, #9 abstained) Motion Passed.
- B. General Session of June 7, 2022 – Motion:** To approve the General Session Minutes of June 7, 2022 made by Carlos Bonacich and seconded by Beth Mulcahy-Elardo. (Vote 10/0) Motion Passed.

4. REPORTS:

- A. Management Report** – Mark reported that the BBQ project was completed, with the exception of one BBQ, the HVAC systems have been installed at the Health Club and Beach Club and are working well, the Beach Club camera project has been completed, Del Sol fencing has been installed and the Beach Club glass project should be finished by July 1st. Ferandell Tennis is scheduled to resurface court #6 and stripe 2 pickleball courts and that court should be closed for a week to complete that work.
- B. Review of May 2022 Financials** – Mark reported the financial information and answered questions.

INCOME:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 0.00	\$ 1,780.00	\$ 1,780.00
Assessments	\$ 1,185,313.55	\$ 1,185,313.55	\$.00
Recreation/HC, RP, etc.	\$ 51,826.96	\$ 65,404.25	\$ 13,577.29
<u>Recreation/Beach Club</u>	<u>\$ 99,667.38</u>	<u>\$ 120,791.87</u>	<u>\$ 21,124.49</u>
TOTAL:	\$ 1,336,807.89	\$ 1,373,289.67	\$ 36,481.78

CGS:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<u>Beach Club:</u>	<u>\$ 42,407.54</u>	<u>\$ 37,211.17</u>	<u>\$ (5,196.37)</u>
GROSS PROFIT:	\$ 1,294,400.35	\$ 1,336,078.50	\$ 41,678.15

EXPENSES:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Administration	\$ 312,577.25	\$ 280,675.06	\$ (31,902.19)
Landscaping	\$ 168,750.00	\$ 163,682.23	\$ (5,067.77)
Maintenance	\$ 275,115.85	\$ 310,847.77	\$ 35,731.92
Recreation-BC	\$ 84,222.94	\$ 91,547.31	\$ 7,324.37
Recreation-HC, RP, Etc.	\$ 55,308.10	\$ 53,579.95	\$ (1,728.15)
Security	\$ 192,961.73	\$ 208,477.61	\$ 15,515.88
<u>Utilities</u>	<u>\$ 171,701.86</u>	<u>\$ 231,054.09</u>	<u>\$ 59,352.23</u>
TOTAL:	\$ 1,260,637.73	\$ 1,339,864.02	\$ 79,226.29

NET INCOME: \$ 33,762.62 \$ (3,785.52) \$ (37,548.14)

Motion: To reduce the Landscape Materials Operating Budget from \$60,000 to \$40,000 and create a line item in the CapEx Budget for \$20,000 earmarked for landscape improvement made by Robert Clinton and seconded by Karen Perry. **(Vote 10/0) Motion Passed.**

Motion: To Accept the May 2022 Financials as presented made by Jan Zobrist and seconded by Carlos Bonacich. **(Vote 10/0) Motion Passed.**

5. ADVISORY REPORTS:

A. Beach Club Sub-Committee – Jan Zobrist reported on the Beach Club meeting held on Tuesday, June 14th. For the 50th anniversary party, Jan asked each representative to 1) decorate the building lobby/entryway for the occasion such as birthday or anniversary party; 2) Trivia night will be Wednesday, August 17th and each building to make a 4-person team for the event; 3) Volunteers will be needed and Jan asked for a couple from each building to help.

B. Landscape Sub-Committee – Jan Zobrist reported on the Landscape meeting held on Wednesday, June 15th. Ken to send a formal letter to the La Playa Board addressing the tree trimming issue.

1. Tree Report, Master Arborist, Ron Matranga, Discussion, Action – Jan Z reported that the Landscape committee will be meeting with Ron Matranga on Wednesday, June 22nd at 10:00am.

2. Proposals for Tree Trimming, Discussion, Action – Jan Z reported that there were 4 trees that have previously been approved for removal that were missing from the proposals. **Motion:** To accept the proposal from Atlas Tree Service for NTE \$13,000 to remove all of the designated trees made by Jan Zobrist and seconded by Robert Clinton. **(Vote 10/0) Motion Passed.**

- C. **Recreation Advisory Group** – Jan Zobrist reported on the Recreation Advisory Group meeting held Tuesday, June 14th. Family activities will sponsor a water park Saturday, July 23rd 11-3pm. on the Roeder lawn.
- D. **Facilities Advisory Group** – Robert reported on the Facilities meeting held on Wednesday, June 15th and said that they met with 2 representatives from AD Madgellan, a firm that specializes in construction planning and management. They were asked to look at the condition of the Roeder and Beach Club roofs and give their assessment, recommendations, and a proposal. That proposal has been received and the Phase 1, scope development and bid facilitation came in at \$8,950. The addition of cameras to the campus was discussed and electric vehicle charging stations. SDGE has a program for electric vehicle charging stations and it was recommended, by the facilities group, to have Ken consider appointing an ad hoc committee to research the various providers and programs and bring that information back to this committee for consideration. Ken said he would like Facilities to handle this project. Also, La Princesa needs a lattice type cover over the 3 storage sheds and the sheds will be painted green to match the tennis court fencing.

*Agenda the roof repair/replace information (Phase I) for next month as there is no urgency with this project and have the Roeder ad hoc committee give an update next month at the L&R meeting as well.

6. UNFINISHED BUSINESS:

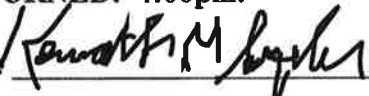
- A. **El Camino South Perimeter Wall, Discussion, Action – Motion:** To proceed with moving forward on constructing a wall on the south side of El Camino, with the next step being design and getting bids made by Robert Clinton and seconded by Jan Yanda. The specifics of what we are going to do would have to be presented and approved by the L&R Committee. (Vote 8/2, #2, #4 no) **Motion Passed.**
- B. **Cabrillo Boardwalk Wall Gaps, Discussion, Action – Motion:** To proceed moving forward getting estimates to fill in the gaps of the Cabrillo boardwalk wall (2 gaps of 30 ft & 10 ft) made by Robert Clinton and seconded by Linda Shenwick. (Vote 8/2, #4, #6 no) **Motion Passed.**
- C. **Wall/Gate for Del Sol Park, Discussion, Action – Tabled.**

7. NEW BUSINESS:

- A. **Purchase Webbing for Pool Furniture, Discussion, Action – Motion:** Approve \$30,631.17 from the CapEx budget to purchase new webbing for the pool chaise lounges and chairs to be swapped out after Labor Day by our maintenance staff made by Robert Clinton and seconded by Karen Perry. (Vote 10/0) **Motion Passed.**

8. NEXT MEETING DATE: Regular Meeting - Thursday, July 21, 2022 at 2:30pm via Zoom.

9. ADJOURNED: 4:00pm.

Submitted By: 

Approved On: 07/26/2022