

# CORONADO SHORES LANDSCAPE & RECREATION COMMITTEE

## GENERAL SESSION MEETING

May 16, 2024, 2:00pm, In-Person Underground/Zoom Conference Video Call

### MINUTES

1. **CALL TO ORDER/ROLL CALL:** Robert Clinton called the meeting to order at 2:02pm.

<u>ASSOCIATION</u>	<u>REPRESENTATIVE</u>
#1 Cabrillo	Jan Yanda
#2 La Sierra	Oliver McGonigle
#3 Las Palmas	Robert Clinton, Chair
#4 Las Flores	Karen Perry
#5 El Camino	Trisha Trowbridge, Alternate
#6 La Playa	Jim Woolf
#7 La Perla	Beth Mulcahy-Elardo
#8 El Encanto	Jan Zobrist
#9 El Mirador	Irene Pedroza Airin
#10 La Princesa	Linda Shenwick

**ALSO ATTENDING:**

L&R GM/Controller	Mark Merson
L&R Administration	Nathanial Maki, Lois Gawaran, Missy Smith

2. **OPEN FORUM:** 1)

3. **APPROVE MINUTES:**

A. **General Session of April 18, 2024 – Motion:** To approve the General Session Minutes of April 18, 2024 with the following change to #7 C. - Motion: Adopt the policy change as proposed by General Counsel as written made by Oliver McGonigle and seconded by Jan Yanda. **(Vote 10/0) Motion Passed.**

4. **REPORTS:**

A. **Management Report** – Mark gave an update on the status of projects in progress, completed, the amenities, departments and answered questions.

B. **Review of April 2024 Financials** – Mark reported the financial information and answered questions.

<u>INCOME:</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Administration	\$ 3,682.61	\$ 1,666.68	\$ 2,015.93
Assessments	\$1,105,664.76	\$ 1,105,664.76	\$ 0.00
Recreation/HC, RP, etc.	\$ 81,340.00	\$ 82,241.44	\$ (901.44)
<u>Recreation/Beach Club</u>	<u>\$ 113,530.25</u>	<u>\$ 117,109.39</u>	<u>\$ (3,579.14)</u>
<b>TOTAL:</b>	<b>\$1,304,217.62</b>	<b>\$ 1,306,682.27</b>	<b>\$ (2,464.65)</b>

<u>CGS:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
<u>Beach Club:</u>	<u>\$ 43,490.82</u>	<u>\$ 47,707.34</u>	<u>\$ 4,216.52</u>
<b>GROSS PROFIT:</b>	<b>\$1,260,726.80</b>	<b>\$ 1,258,974.93</b>	<b>\$ 1,751.87</b>

<u>EXPENSES:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Administration	\$ 238,233.56	\$ 243,658.91	\$ 5,425.35
Landscaping	\$ 119,335.03	\$ 119,466.64	\$ 131.61
Maintenance	\$ 316,739.52	\$ 311,175.55	\$ (5,563.97)

Recreation-Beach Club	\$ 84,738.52	\$ 84,329.52	\$ (409.00)
Recreation-HC, RP, Etc.	\$ 55,220.93	\$ 46,635.41	\$ (8,585.52)
Security	\$ 161,336.73	\$ 162,544.43	\$ 1,207.70
Utilities	\$ 213,143.41	\$ 219,501.32	\$ 6,357.91
<b>TOTAL:</b>	<b>\$1,188,747.70</b>	<b>\$ 1,187,311.78</b>	<b>\$ (1,435.92)</b>

NET INCOME: \$ 71,979.10 \$ 71,663.15 \$ 315.95

5. **ADVISORY REPORTS:**

- A. **Landscape Sub-Committee** – Robert Clinton reported on the Landscape meeting held on Wednesday, May 15<sup>th</sup>.
- B. **Recreation Advisory Group** – Trisha Trowbridge reported on the Recreation meeting held on Wednesday, May 15<sup>th</sup>.
- C. **Facilities Advisory Group** – Karen Perry reported on the Facilities meeting held on Wednesday, May 15<sup>th</sup>.
- D. **Beach Club Sub-Committee** – Joe Carney reported on the Beach Club meeting held on Tuesday, May 14<sup>th</sup> and said that the tickets for the NYE party will go on sale on December 1st.

6. **UNFINISHED BUSINESS:**

- A. **Common Area Parking Issues, Update, Discussion** – Nate reported that the security team is moving forward with the enforcement procedures for parking violations with citations with the rules attached.
- B. **Master/Rehabilitation Plan & RFP, Update** – Mark is still working on the RFP.
- C. **ERTC** – Lois has been reaching out for information but was told there is no new information.
- D. **Lagoon Leak, Update** – Mark reported that the bids will be gathered for the June or July meeting and the work will begin in the Fall.
- E. **2023 Audit, Update** – Mark stated that he found an error that needed to be corrected and should have the audit results for the next L&R meeting.
- F. **Fence for Public Parking Lot/La Perla Area, Update** – Mark reported that the landscape committee found another option for the fencing that would reduce the price so he will get a new bid on that to present.
- G. **Air Conditioning for Health Club, Update** – Mark reported that Phil's Mechanical is about 2 weeks out for the installation of the air handler and that it will not require the Health Club to be closed during the installation process.

7. **NEW BUSINESS:**

- A. **PowerFlex EV Charging Station Presentation, Discussion** – Mark introduced Alex Kaufman and Janelle Lindstrom of PowerFlex and they presented a PowerPoint presentation and answered questions. 50 level 2 chargers would cost \$25,790. Our decision needs to be made in the next 2 months or we could lose out on the incentives.

8. **NEXT GENERAL SESSION MEETING DATE: 2:00pm, Thursday, June 20, 2024, L&R Office In-person and via Zoom.**

9. **ADJOURNED: 3:52pm.**

Submitted By:  Approved On: 6/20/24